



**VALENCIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2015-05**

**ESTABLISHING EMPLOYEE WORK HOURS & PAID HOLIDAYS FOR 2015**

**WHEREAS**, The Valencia County Commission met upon notice of meeting duly published on January 5, 2015 at 10:00 A.M. in the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87301; and,

**WHEREAS**, New Mexico Constitution Article XX Section 19 provides that “[e]ight hours shall constitute a day's work in all cases of employment by and on behalf of the state or any county or municipality thereof;” and,

**WHEREAS**, the Board declares that a paid holiday is up to eight (8) hours paid compensation for time off in recognition of each designated holiday;” and,

**WHEREAS**, Section 10. 1 of the Valencia County Personnel Policy provides that “[t]he Board shall approve holidays at their discretion during the last meeting of December or the first meeting in January of each year, for the calendar year;” and,

**WHEREAS**, The Board of County Commissioners will establish regular employee working hours and paid holidays as follows:

**WORKING HOURS:**

Monday through Friday - 8:00 A.M. - 5:00 P.M. - five (5) days a week, with two (15) minute breaks every (4) hours, and one (1) hour for lunch break (Days and times for offices that require staggered shifts, part-time, emergency or personnel employed through grants, including the County Road Department, Sheriff's Department, Detention, Animal Control & Fire/Emergency Services may vary according to need and as approved by the Elected Official/ Department Head and the County Manager).

**HOLIDAYS:**

The Commission will follow the State Personnel Memorandum of holidays and amendments are to be made only by the Board of County Commissioners.

<b>HOLIDAY</b>	<b>DAY / DATE OBSERVED</b>
Martin Luther King Jr.'s Birthday	Monday, January 19, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Columbus Day	Monday, October 12, 2015
Veteran's Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Presidents Day (observed)	Friday, November 27, 2015
Christmas Eve	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015
New Years Day	Friday, January 1, 2016

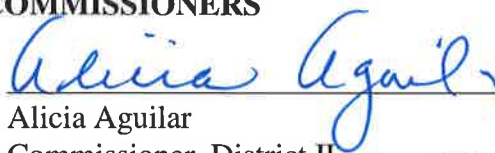
**NOW, THEREFORE, BE IT RESOLVED**, that the Valencia County Commissioners approve the above working hours and paid holidays.

**APPROVED, ADOPTED, AND PASSED** on this 5<sup>th</sup> day of January, 2015.

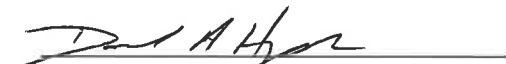
**BOARD OF COUNTY COMMISSIONERS**



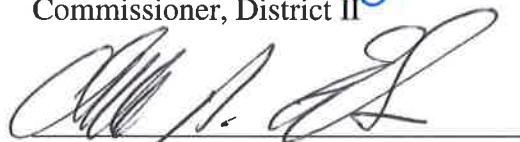
Helen Y. Cole  
Commissioner, District I



Alicia Aguilar  
Commissioner, District II



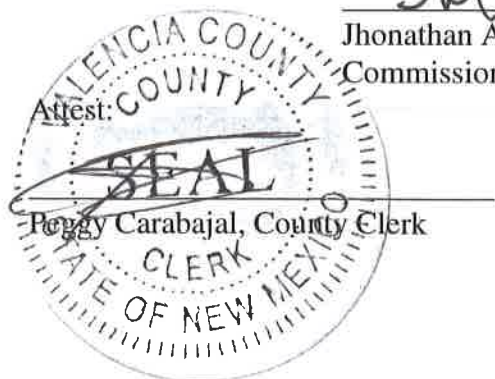
David A. Hyder  
Commissioner, District III



Charles D. Eaton  
Commissioner, District IV



Jhonathan Aragon  
Commissioner, District V





# 2015 VALENCIA COUNTY AGENDA CALENDAR

## BOARD OF COUNTY COMMISSIONERS

444 LUNA AVENUE ♦ P.O. Box 1119 ♦ LOS LUNAS, NEW MEXICO 87031  
 OFFICE: 505.866.2014 ♦ FAX: 505.866.3355 ♦ website: www.co.valencia.nm.us

January 2015						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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February 2015						
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March 2015						
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April 2015						
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May 2015						
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31						

June 2015						
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July 2015						
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August 2015						
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September 2015						
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October 2015						
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November 2015						
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29	30					

December 2015						
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26	27	28	29	30	31	

January 5, 2015

Legend:

Commission Business Meetings @ 5:00 P.M.  
 Holiday – Offices Closed

Commission Public Hearing Meetings @ 5:00 p.m.: