

**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION 2013- 19

ESTABLISHMENT OF A SAFETY COMMITTEE

WHEREAS, the Board of County Commissioners of Valencia County met in a regularly scheduled meeting on April 10, 2013 at the Valencia County Administration 444 Luna Ave., Los Lunas, New Mexico; and,

WHEREAS, the Board of County Commissioners has general authority to provide for the appointment and removal of volunteer advisory boards; and,

WHEREAS, NMSA 1978, Sections 4-37-1 *et seq.* provides that counties may adopt those resolutions and ordinances, not inconsistent with statutory or constitutional limitations placed on counties, to discharge those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the county and its inhabitants; and,

WHEREAS, the County holds the safety and health of its employees and citizens, and the preservation of County property and equipment in the highest regard; and

WHEREAS, tasks performed by County employees are essential for an orderly, productive functioning of the community; however, no task is so urgent or important that time cannot be taken to perform the work safely; and

WHEREAS, the County pays unnecessary and excessive funds for employee injuries, fleet and building damage, litigation and increased insurance costs.

WHEREAS, the Board of County Commissioners deems it advantageous to establish a committee pertaining to all matters relating the County Risk Management program.

NOW, THEREFORE, BE IT RESOLVED, by the Valencia County Board of Commissioners that:

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Section 1. Establishment

There is hereby established a Safety Committee to serve as an advisory board to the County Manager on all matters related to the risk management and the County's Risk Management Program.

Section 2. Purpose & Duties.

- A. The Committee shall assist management in protecting the County's human, capital and financial resources. The Committee shall strive to identify and eliminate or reduce sources of actual or potential loss to the County, its employees, citizens and County property and equipment.
- B. The Committee is charged with reviewing all safety and risk management issues; e.g., review all claims, accidents and losses and make appropriate risk management recommendations to management; review accidents and injuries to determine causation and make preventative recommendations to management; review all fleet accidents and make a preventability determination to the County Manager; recommend risk management techniques to management to avoid future losses; conduct inspections of County buildings and operations for hazard identification and to confirm the implementation of risk management policies; review County policies and recommend improvements to management; educate employees, elected officials and management concerning risk management issues; design and promote an incentive or recognition program for exemplary safety records; review employee use of personal protective device practices; and promote risk management and safety awareness to all employees.
- C. Committee recommendations shall be submitted to the County Manager for timely review and disposition.

Section 3. Membership, Qualifications, Structure & Terms.

- A. Members of the Committee shall be nominated by management and appointed by the Board of County Commissioners. Appointments will be for a term of one (1) year; employees may be reappointed for subsequent terms.
- B. The Committee shall consist of five (5) and no more than eleven (11) members, representing key areas of County government. Membership should comprise a cross-representation of the County; e.g., elected officials, managers, supervisors and employees. Membership shall include at least a sworn member from the sheriff's office, a detention officer or executive, and a representative from the fire service, public works, buildings and parks, and general administration.

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Section 4. Rules & Officers.

- A. The Committee may, at its option adopt, amend, and repeal rules bylaws for its further organization and operation, not inconsistent with the permitted Board of County Commissioners Policies, Orders or Directives.
- B. The Committee shall appoint the chairperson, vice chair and secretary at the first Committee meeting. Appointments shall be for a period of one (1) year.

Section 5. Meetings.

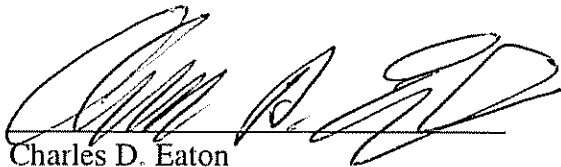
The Committee shall meet on a monthly basis or as required by the County Manager.

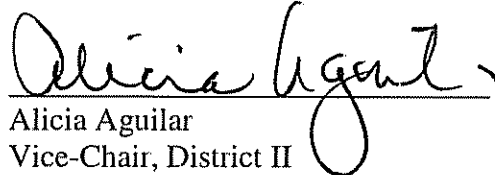
Section 6. Employee Support.

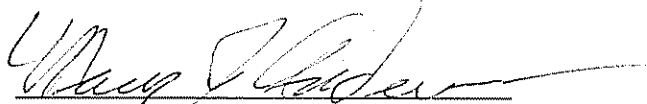
Valencia County is committed to make its Safety Committee a success. It shall require all County employees to assist and cooperate in this effort and shall encourage County employees to participate on the Committee.


APPROVED, ADOPTED, AND PASSED on this 10th day of April, 2013.


BOARD OF COUNTY COMMISSIONERS


Charles D. Eaton
Chairman, District IV

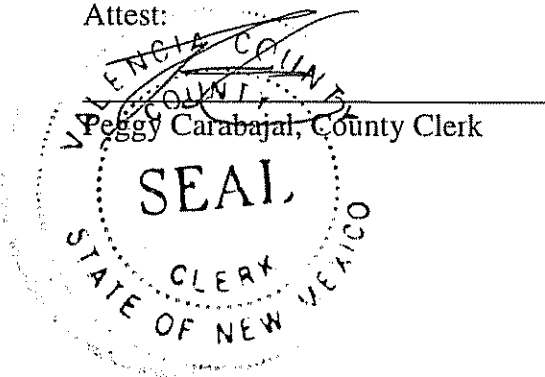

Alicia Aguilar
Vice-Chair, District II


Mary J. Andersen
Commissioner, District I


Lawrence R. Romero
Commissioner, District III


Donald E. Holliday
Commissioner, District V

Attest:



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