



RESOLUTION NO. 2026- 12

FY26 State Budget Adjustments

SUBJECT: Fiscal Year 2025/2026 Budget - State Budget Adjustments

WHEREAS, the Board of Valencia County Commissioners, meeting in regular session, did determine to make the following state budget adjustments.

<u>Fund-Dept-Line</u> <u>item</u>	<u>LGBMS EQUIVALENT</u>	<u>Line Item Name</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Adjusted Budget</u>
LGBMS FUND 11000 - GENERAL OPERATING FUND					
401-100-34060	11000-0001-44140	POLICE SVCS/COMMUNITY EVENTS	6,100.00	2,900.00	9,000.00
401-100-51100	11000-0001-61200	TRANSFERS OUT	13,150,976.00	80,000.00	13,230,976.00
401-100-51100	11000-0001-61200	TRANSFERS OUT	13,150,973.00	225,000.00	13,375,973.00
401-100-51100	11000-0001-61200	TRANSFERS OUT	13,375,973.00	4,700.00	13,380,673.00
401-101-45030	11000-1001-55030	PROFESSIONAL SERVICES	45,925.00	(2,000.00)	43,925.00
401-101-45810	11000-1001-57030	REGISTRATION FEES (COM)	200.00	2,000.00	2,200.00
401-104-41050	11000-1004-51060	SALARIES - OVERTIME	7,000.00	1,000.00	8,000.00
401-107-47999	11000-1006-57999	OTHER OPERATING COSTS (BANK FEES)	10,000.00	5,000.00	15,000.00
401-102-41050	11000-2001-51060	SAKARIES 0 OVERTIME	1,000.00	500.00	1,500.00
401-202-42080	11000-2002-52120	WORKERS' COMPENSATION (SELF-INSURED	40,000.00	19,304.00	59,304.00
401-508-45701	11000-2002-52120	LIABILITY	600,000.00	231,685.00	831,685.00
401-109-43010	11000-2014-53999	MILEAGE & PER DIEM	5,000.00	3,600.00	8,600.00
401-109-45310	11000-2014-57050	EMPLOYEE TRAINING	5,000.00	3,000.00	8,000.00
401-109-45800	11000-2014-57150	MEMBERSHIP DUES	500.00	450.00	950.00
401-909-41040	11000-3004-51050	SALARIES - TEMPORARY POSITIONS	14,241.62	3,000.00	17,241.62

Description: To adjust operational budget to recognize additional revenues and expenses as needed

LGBMS FUND 20100 - CORRECTIONS					
408-100-39000	20100-0001-61100	TRANSFERS IN	422,100.00	225,000.00	647,100.00
408-568-45248	20100-2002-55999	JUVENILE DETENTIONS	280,000.00	225,000.00	505,000.00

Description: To increase juvenile detention care expense line as needed

LGBMS FUND 20400 - COUNTY ROADS					
402-602-37235	20400-0001-47030	LGRF COUNTY ARTERIAL PROGRAM (CAP)	-	129,770.00	129,770.00
402-603-37235	20400-0001-47050	LGRF COOPERATIVE STATE PROGRAM (COO	-	139,070.00	139,070.00
402-604-37235	20400-0001-47130	LGRF (SCHOOL BUS)	-	215,500.00	215,500.00
402-604-45030	20400-5001-55030	PROFESSIONAL SERVICES (SB) FY24-L30034E	206,624.55	(2,094.79)	204,529.76
402-604-45030	20400-5001-55030	PROFESSIONAL SERVICES (HW2-L300384)	204,529.76	72,955.00	277,484.76
402-604-49080	20400-5001-57999	RESERVE FOR PRIOR YEAR	-	19,970.61	19,970.61
402-604-49080	20400-5001-57999	RESERVE FOR PRIOR YEAR	19,970.61	2,094.79	22,065.40
402-602-48080	20400-5001-58040	ROAD CONSTRUCTION (HW2-L300383)	43,257.00	129,770.00	173,027.00
402-604-48080	20400-5001-58040	ROAD CONSTRUCTION (SB)	232,683.44	(19,970.61)	212,712.83
402-603-48080	20400-5001-58040	ROAD CONSTRUCTION (HW2-L300383)	67,268.00	118,159.00	185,427.00
402-604-48010	20400-5001-58040	ROAD CONSTRUCTION (HW2-L300384)	71,833.00	142,545.00	214,378.00

Description: To move LGRF budget lines for final expenses and reversion of unspent funds to DOT

LGBMS FUND 20600 - EMERGENCY MEDICAL SVCS					
502-100-37232	20600-0001-47090	GRANT RECEIPTS	495,507.23	(98,765.15)	396,742.08
502-100-51100	20600-0001-61200	TRANSFERS OUT	-	32,922.72	32,922.72
502-526-45030	20600-3003-55030	PROFESSIONAL SERVICES (DR-5430-0013-NM	10,000.00	(10,000.00)	-
502-526-48060	20600-3003-58010	BUILDINGS & GROUNDS (DR-5430-0013-NM	237,866.35	(101,236.33)	136,630.02
502-526-48025	20600-3003-58020	EQUIPMENT (DR-5430-0013-NM)	20,454.54	(20,454.54)	-

Description: To re-align expense line items as needed

LGBMS FUND 20900 - FIRE PROTECTION

344-526-43010	20900-2002-53999	MILEAGE & PER DIEM	9,150.00	(2,800.00)	6,350.00
344-526-45220	20900-2002-57170	UTILITIES	150,000.00	12,177.00	162,177.00
344-526-48025	20900-2002-58025	EQUIPMENT & MACHINERY	100,000.00	(1,000.00)	99,000.00
344-526-48030	20900-2002-58080	VEHICLE PURCHASE	353,000.00	(8,377.00)	344,623.00

Description: To re-align expense line items as needed

LGBMS FUND 21222 - LAW OF FY25 RECRUITMENT-LER (YEAR 3)

650-100-37272	21222-0001-47120	LAWS OF FY25 RECRUITMENT-LER (YEAR 3)	75,000.00	18,750.00	93,750.00
650-100-51100	21222-0001-61200	TRANSFERS OUT	-	75,000.00	75,000.00
650-508-42020	21222-3001-42020	FICA - MEDICARE (LER STIPEND)	1,071.96	287.35	1,359.31
650-508-41040	21222-3001-51061	SALARIES - RECRUITMENT STIPEND	73,928.04	18,462.65	92,390.69

Description: To increase budget to match new FY26 grant amount

LGBMS FUND 22200 - COUNTY FIRE GRT

423-100-39000	22200-0001-61100	TRANSFERS IN	140,000.00	32,922.72	172,922.72
423-537-48030	22200-2002-58030	VEHICLE PURCHASE	310,280.00	32,922.72	343,202.72
464-570-41040	22200-3002-57999	SALARIES	48,975.00	(30,000.00)	18,975.00
464-570-45030	22200-3002-57999	PROFESSIONAL SERVICES	30,000.00	30,000.00	60,000.00

Description: To re-align expense line items as needed

LGBMS FUND 22600 - JAIL/DETENTION

422-100-39000	22600-0001-61100	TRANSFERS IN	4,950,000.00	4,700.00	4,954,700.00
422-585-47999	22200-3002-57999	MISCELLANEOUS OPERATING EXPENSE	-	4,700.00	4,700.00

Description: To add new GL line for miscellaneous fee expense

LGBMS FUND 27000 - OPIOID AWARENESS FUND

504-100-37234	27000-0001-47700	FEDERAL ABATEMENT	3,350,000.00	750,000.00	4,100,000.00
504-101-47999	27000-2002-57999	OTHER OPERATING EXPENSE	1,260,000.00	750,000.00	2,010,000.00

Description: To adjust ORC Budget to allocate additional funds for Other Operational Expense

LGBMS FUND 29900 - OTHER SPECIAL REVENUE

418-100-37060	29900-0001-46060	REIMBURSEMENTS	450,000.00	106,000.00	556,000.00
418-573-41040	29900-2002-51050	SALARIES - TEMPORARY POSITIONS	-	70,000.00	70,000.00
418-573-41900	29900-2002-51900	SALARIES - OTHER WAGES (HAZARD PAY)	-	14,000.00	14,000.00
418-573-43010	29900-2002-53999	MILEAGE & PER DIEM	-	15,000.00	15,000.00
462-565-46010	29900-2002-56020	SUPPLIES - OFFICE	12,000.00	5,000.00	17,000.00
418-573-46030	29900-2002-56040	SUPPLIES - SAFETY	-	7,000.00	7,000.00
462-565-46020	29900-2002-56040	SUPPLIES - FURN/FIXT/EQUIP (NON-CAP)	500,000.00	(43,546.80)	456,453.20
418-573-46010	29900-2002-56999	SUPPLIES - OTHER	-	7,000.00	7,000.00
462-565-45210	29900-2002-57160	TELEPHONE	80,000.00	12,000.00	92,000.00
418-573-48025	29900-2002-58020	EQUIPMENT & MACHINERY	-	7,000.00	7,000.00
462-565-48030	29900-2002-58080	VEHICLE PURCHASE	125,000.00	26,546.80	151,546.80

Description: To create budget for Wildland Wildfire season and move expense line items as needed

LGBMS FUND 30800 - OTHER STATE FUNDED PROJECTS

802-101-47999	30800-2002-57999	OTHER OPERATING EXPENSE	-	2,500,000.00	2,500,000.00
802-101-48025	30800-2002-58020	EQUIPMENT	9,431,000.00	(2,500,000.00)	6,931,000.00

Description: To re-align grant money expense lines as needed

LGBMS FUND 39900 - OTHER CAPITAL PROJECTS

316-100-37232	39900-0001-47398	GRANT RECEIPTS	11,112,334.00	77,542.00	11,189,876.00
316-100-37232	39900-0001-47398	GRANT RECEIPTS	11,189,876.00	104,940.00	11,294,816.00
316-124-48060	39900-2002-58010	BUILDINGS & STRUCTURES	-	77,542.00	77,542.00
316-946-48060	39900-2002-58010	BUILDINGS & STRUCTURES	-	104,940.00	104,940.00

Description: To adjust expense line items as needed

LGBMS FUND 40100 - GO BOND DEBT SVC

559-100-39001	40100-0001-46200	BOND PROCEEDS	-	3,500,000.00	3,500,000.00
561-100-39000	40100-0001-61100	TRANSFERS IN	-	60,000.00	60,000.00
562-100-51100	40100-0001-61200	TRANSFERS OUT	-	60,000.00	60,000.00

Description: To recognize bond proceeds and transfer county interest earned from one fund to another

LGBMS FUND 79900 - OTHER TRUST & AGENCY

470-100-45900	79900-0001-46900	DISBURSEMENTS	-	35,000.00	35,000.00
470-100-45930	79900-0001-46900	DISBURSEMENTS	35,000.00	(35,000.00)	-

Description: To close out incorrect line for disbursements

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS

Approved this 4th day of February, 2026


Gerard Saiz, Chair, District I

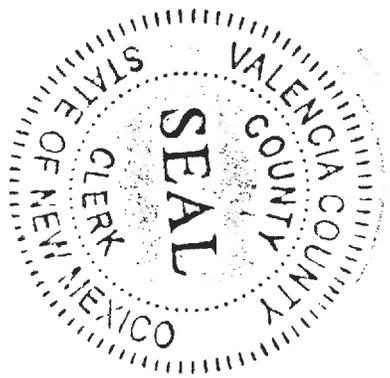

Troy Richardson, Commissioner, District II


Merris Sparkman, Vice-Chair, District III


Joseph Bizzell, Commissioner, District IV


Dante Berry, Commissioner, District V


ATTEST: Mike Milam, County Clerk





BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	2026
GLPKT #	GLPKT
Date Entered:	2/5/25
Entered By:	M. Aragon

Date: 1/9/2026
Department: County Manager
Department Head: Jhonathan Aragon
Signature: Jhonathan Aragon
Jhonathan Aragon (Jan 9, 2026 15:17:26 MST)

Approval: Mitchell Houston-Jones

Finance Director
 County Manager

Jhonathan Aragon
Jhonathan Aragon (Jan 9, 2026 15:17:26 MST)

LGBMS FUND: 11000 - GENERAL OPERATING FUND

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
401-100-34000	11000-0001-44140	Police Svcs/Comm-Events	4,100.00	2,900.00	9,000.00
		EXPENSES:			
401-202-42080	11000-2002-52120	WORKERS; COMPENSATION (SELF-INSURED)	\$ 400,000.00	\$ 19,304.00	\$ 419,304.00
401-107-47999	11000-1006-57999	Other Operating Cost (Bank Fees)	10,000.00	5,000.00	15,000.00
401-104-41050	11000-1004-51060	Salaries - Overtime	7,000.00	1,000.00	8,000.00
401-107-41050	11000-2001-51060	Salaries - Overtime	1,000.00	500.00	1,500.00
		TOTAL:		(19,304.00)	

Purpose of Budget Adjustment:

To increase the self-insured Workers' Compensation account to accommodate the increased cost of Workers' Compensation capital adequacy funding through the NM County Insurance Authority



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NEW MEXICO COUNTY INSURANCE AUTHORITY
ADMINISTERED BY NEW MEXICO ASSOCIATION OF COUNTIES
444 Galisteo Street
Santa Fe, NM 87501
Phone (505) 983-2101

INVOICE

INVOICE #: NMCIA-00116
DATE: 01/01/2026
DUE DATE: 03/31/2026

BILL TO:

JHONATHAN ARAGON, COUNTY MANAGER
VALENCIA COUNTY
PO BOX 1119
LOS LUNAS, NM 87031

SEND TO:

MICHELLE HUESTON GREEN, FINANCE DIRECTOR
VALENCIA COUNTY
PO BOX 1119
LOS LUNAS, NM 87031

Purchase Order	Terms	Claim Number
N/A	See Due Date	N/A

DESCRIPTION	AMOUNT
LAW ENFORCEMENT - CAPITAL ADEQUACY FUNDING - YEAR 2 (SECOND HALF) 401-508-45701	\$66,876.00
MULTI-LINE - CAPITAL ADEQUACY FUNDING - YEAR 2 (SECOND HALF) 401-202-45703	\$42,065.50
WORKERS' COMPENSATION - CAPITAL ADEQUACY FUNDING - YEAR 2 (SECOND HALF) 401-202-42080	\$21,835.50
Subtotal	\$130,777.00
Total	\$130,777.00

I certify these services/goods have been

NEW MEXICO COUNTY INSURANCE AUTHORITY POOL
Administered by New Mexico Counties

April 15, 2024

Danny Monette
Valencia County
PO Box 1119
Los Lunas NM, 87031

Dear Represented Member:

It is a pleasure representing your county on the New Mexico County Insurance Authority (NMCIA) Board of Directors (Board). The NMCIA insurance pool provides crucial services and benefits to county members, including:

- an array of educational and loss prevention tools;
- legal consultation on unique county legal and employment issues;
- workers compensation, liability, and property insurance coverage for all of the operational areas of county government; and
- expert claims handling for all of the unique types of claims that counties experience.

The NMCIA Bylaws require the Board to assure that the Authority remains financially solvent and authorize the Board to set special assessments sufficient to maintain the Authority. Section IV.D.2 and .4.

As a follow-up to the announcement at the membership meeting in Santa Fe this January, I am writing to provide details on the NMCIA Board's strategic decision to adopt the attached Policy on Capital Adequacy. Providing the Pool with adequate capital for long-term operations ensures that county members will have the most comprehensive coverage and support available into the foreseeable future.

By way of summary, the NMCIA Policy on Capital Adequacy:

- Was developed with PricewaterhouseCoopers who conducted a capital

NEW MEXICO COUNTY INSURANCE AUTHORITY POOL
Administered by New Mexico Counties

As indicated, the Policy on Capital Adequacy is based upon risk assessment. More specifically:

- the lower bound of the desired risk capital target range (\$54 million) is based upon an estimated 1-in-200-year demand on program capital from financial risks, which is consistent with the 99.5% confidence level expectation contained in global insurance regulation; and
- the upper bound (\$109 million) is based upon a 2 times a 1-in-200-year capital event.

When NMCIA's net position is below the lower bound, the NMCIA Board is required to create a funding plan to reach the lower bound over a several year timeframe.¹

NMCIA is currently at a \$37.5MM net position. The plan is to fund the approximately \$16.55MM difference over three years, with member counties being given flexibility in their payment options so long as the total annual amount is paid by the end of each fiscal year.² NMCIA will bill bi-annually with payments due no later than September 30 and March 31 of each year.

Here are the calculations that indicate your county's assessment amount:

Line of Coverage	LE	ML	WC
Total 2023 Pool Contributions	18,023,319	9,897,664	9,478,325
Total Capital Funding Goal by Coverage	7,938,783	4,359,643	4,174,945
Your County's Capital Funding Year 1	131,130	82,481	42,815
Your County's Est. Capital Funding Year 2	133,752	84,131	43,671
Your County's Est. Capital Funding Year 3	135,063	84,956	44,099
Your County's 2023 Pool Contribution	893,105	561,770	291,604
Your County's % of Total Pool Contribution	4.96%	5.68%	3.08%
Your County's Total Capital Assessment	399,945	251,568	130,584



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In closing, I would emphasize that this capital adequacy assessment does NOT mean that NMCIA is in poor financial health. Rather, this type of robust risk assessment and forward looking capital planning represents a significant growth step in the continued maturation of NMCIA, which the Board took to ensure NMCIA is able to meet your coverage needs even during extreme risk years. This investment of capital into the NMCIA Pool will ensure the Pool is able to pay your claims for many years into the future.

Please do not hesitate to contact me if you want to discuss the Policy on Capital Adequacy or NMCIA's funding plan. I would also be happy to arrange a presentation to your Commission on this, and/or any other topic regarding NMCIA or New Mexico Counties, that would be helpful.

Respectfully,

Jhonathan Aragon
Geographic Representative Board Member

Danny Monette
Population Representative Board Member

Encls. (Policy on Capital Adequacy)

Contract No. D20716
 Vendor No. 0000054407
 Control No. HW2L300383

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the New Mexico Department of Transportation (Department) and Valencia County (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L300383, and the Public Entity’s resolution attached as **Exhibit C**. See:

Pavement Rehabilitation/Improvements, Reconstruction, Full Construction, Drainage Improvements, Blading & Shaping, Traffic Signal Improvements, Parking Lot Improvements, Miscellaneous, Bridge Replacement, Design, Right of Way Acquisition, Roadway Lighting

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

a. The estimated total cost for the Project is **One Hundred Seventy Three Thousand Twenty Seven Dollars and No Cents (\$173,027)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
FY 2026 Local Government Road Fund	\$129,770	\$43,257	\$173,027
For the purpose stated above in Section 1.			
Total Project Cost			\$173,027

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

DocuSigned by:
By: Mallery Manzanars Date: 08/01/25
Cabinet Secretary or Designee

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

DocuSigned by:
By: Sunderjeet Kaur Date: 07/30/25
Assistant General Counsel

Valencia County

By: [Signature] Date: 07-23-2025
Title: Clerk

Attest: [Signature]
Valencia County Clerk or Designee



Joshua Zuni

To: Rustin Porter
Cc: 'Lina Benavidez'; 'Valencia County Grants Department'; 'Michelle Hueston-Green'
Subject: RE: Invoice

From: Joshua Zuni [mailto:JJoshua.Zuni@valencianm.gov]
Sent: Thursday, January 22, 2026 3:36 PM
To: Rustin Porter <rustin.porter@valencianm.gov>
Cc: 'Lina Benavidez' <lina.benavidez@valencianm.gov>; 'Valencia County Grants Department' <vcgrants@valencianm.gov>; 'Michelle Hueston-Green' <michelle.hueston@valencianm.gov>
Subject: RE: Invoice
Importance: High

Good Afternoon Rustin,

May we please have the attached PO adjustment processed so we make reversion payment to NMDOT and close out LGRF Agreement L300368.

Thank you,

Joshua Zuni
Valencia County
Grant Coordinator
505-866-2097

From: Joshua Zuni [mailto:JJoshua.Zuni@valencianm.gov]
Sent: Thursday, January 22, 2026 3:18 PM
To: 'Jeremias Silva' <jeremias.silva@valencianm.gov>; 'Michelle Hueston-Green' <michelle.hueston@valencianm.gov>
Cc: Lina Benavidez <lina.benavidez@valencianm.gov>; Valencia County Grants Department <vcgrants@valencianm.gov>
Subject: RE: Invoice

Jeremias,

Total remaining amount from this agreement totals \$19,970.61. this remaining budget is reflected in GL 402-604-48080 (\$10,162.99 & \$9,807.62). 75% of this amount is the DOT's share we have to revert back due to this award being a disbursement up front.

The \$10,162.99 encumbrance is from P26-01848 (FY25 LGRF SB - Eastside School Rd.). I will get a PO adjustment drafted to close this PO to release these finds.

Hello Michelle,

This remaining amount is budgeted in a "Road Construction (SB)" expense line item. Will it be okay to pay this invoice from this GL, or does it have to be moved to a different line item before paying this reversion amount?

Joshua Zuni

Valencia County
Grant Coordinator
505-866-2097

Awarded Amount	Expended	Remaining	NMDOT (75%)	VC (25%)
\$ 293,333.00	\$ 273,362.39	\$ 19,970.61	\$ 14,977.96	\$ 4,992.65

From: Jeremias Silva [<mailto:jeremias.silva@valencianm.gov>]
Sent: Thursday, January 22, 2026 2:59 PM
To: Valencia County Grants Department <vcgrants@valencianm.gov>; Monique Orona <monique.orona@valencianm.gov>; Lina Benavidez <lina.benavidez@valencianm.gov>
Subject: Fwd: Invoice

This is the reversion on LGRF. We'll need to confirm with Michelle on how to proceed.



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	2024e-
GLPKT #	GLPKT-
Date Entered:	2/5/26
Entered By:	M. B. [Signature]

Date: 1/27/2026

Department: Grants

Department Head: Jeremias Silva

Signature: [Signature]

Approval: [Signature]

Finance Director

County Manager

LGBMS FUND: 20400-County Roads

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
			\$ -	\$ -	\$ -
		EXPENSES:			
402-604-45030	20400-5001-55030	PROFESSIONAL SERVICES (SB) FY24-L300348	\$ 206,624.55	\$ (2,094.79)	\$ 204,529.76
402-604-49080	20400-5001-57999	RESERVE FOR PRIOR YEAR	\$ 19,970.61	\$ 2,094.79	\$ 22,065.40
		TOTAL:			

Purpose of Budget Adjustment:

To move the remaining budgeted expenses for 2024 LGRF agreement L300348. \$2,094.79 remained from this agreement. Funding was disbursed up front and received in FY25. Agreement expired 12/31/2025 and Valencia County needs to move this funding into "Reserve from Prior Year" to make reversion payment to NMDOT in the amount of \$1,571.09. (NMDOT 75% share = \$1,571.09, VC 25% share = \$523.70.

Joshua Zuni

From: Joshua Zuni
Sent: Tuesday, January 27, 2026 9:24 AM
To: Rustin Porter
Cc: 'Michelle Hueston-Green'; Valencia County Grants Department
Subject: PO Adjustment - P26-01781 - Close PO to release reversion of funds - 2024 SB L300348
Attachments: PO Adjustment - P26-01781 - Close PO to Release reversion payment.pdf

Good Morning Rustin,

May we please have the attached PO adjustment processed so a BAR can be made and reversion payment issued.

Thanks,

Joshua Zuni
505-866-2097

From: Joshua Zuni [mailto:JOSHua.Zuni@valencianm.gov]
Sent: Wednesday, January 7, 2026 9:36 AM
To: 'Kubiak, Peter, DOT' <peter.kubiak@dot.nm.gov>
Cc: 'Michelle Hueston-Green' <michelle.hueston@co.valencia.nm.us>; Valencia County Grants Department <vcgrants@valencianm.gov>; 'Chavez, Tim, DOT' <Tim.Chavez@dot.nm.gov>; Lina Benavidez <lina.benavidez@valencianm.gov>; Jhonathan Aragon <jhonathan.aragon@valencianm.gov>; Jeremias Silva <jeremias.silva@valencianm.gov>
Subject: RE: D19812-HW2-L300348 Memo of Charge Concurrence

Good Morning Mr. Kubiak,

Valencia County concurs to the reversion amount of \$1,571.09, as this represents NMDOT's remaining 75% share of the unexpended awarded amount of \$2,094.78.

Let us know if you should need anything further from us.

Thank you,

Joshua Zuni
Valencia County
Grant Coordinator
505-866-2097

From: Kubiak, Peter, DOT [mailto:peter.kubiak@dot.nm.gov]
Sent: Wednesday, January 7, 2026 9:04 AM
To: Joshua Zuni <JOSHua.Zuni@valencianm.gov>
Cc: Michelle Hueston-Green <michelle.hueston@co.valencia.nm.us>; Valencia County Grants Department <vcgrants@valencianm.gov>; Chavez, Tim, DOT <Tim.Chavez@dot.nm.gov>; Lina Benavidez <lina.benavidez@valencianm.gov>; Jhonathan Aragon <jhonathan.aragon@valencianm.gov>;

jeremias.silva@valencianm.gov

Subject: D19812-HW2-L300348 Memo of Charge Concurrence

Josh,

Per the POD memo of charge requirements, we need to confirm that the amount to be reverted is 1,571.09. Please reply that Valencia County concurs to this amount.

Regards,

Peter J. Kubiak
LGRF Coordinator
7500 Pan American Freeway NE
P.O Box 91750
Albuquerque NM 87109
(505)249-5718 C
Peter.kubiak@dot.nm.gov

From: Joshua Zuni <JOshua.Zuni@valencianm.gov>

Sent: Monday, January 5, 2026 4:47 PM

To: Kubiak, Peter, DOT <peter.kubiak@dot.nm.gov>

Cc: Michelle Hueston-Green <michelle.hueston@co.valencia.nm.us>; Valencia County Grants Department <vcgrants@valencianm.gov>; Chavez, Tim, DOT <Tim.Chavez@dot.nm.gov>; Lina Benavidez <lina.benavidez@valencianm.gov>; Jhonathan Aragon <jhonathan.aragon@valencianm.gov>; jeremias.silva@valencianm.gov

Subject: [EXTERNAL] Valencia County - D19812-HW2-L300348 - Final Close out Packet Submitted 1-5-2025

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

Good Afternoon Peter,

Attached for your review and approval are the following closeout documents for FY24 LGRF D19812/L300348:

- Signed cover letter
- Signed project certification letter
- Signed Engineer's certification letter
- Payment documentation packet
- Total cost & quantities workbook

Please, note that the County will be reverting money back on this agreement (D19812/L300348) in the amount of \$1,571.09 and we will need clarification on who we remit payment to. A final cost summary tab is provided in the Excel Document.

Please also note that Insurance Liability certificate for the Ladera Mill & Seal project was submitted to NMDOT at the time of the disbursement request. Let us know if you should need anything further. Thank you for all your assistance in getting these roadway projects complete and we look forward to continuing working with you.

Joshua Zuni
Valencia County
Grant Coordinator

Contract No. D20715
 Vendor No. 0000054407
 Control No. HW2L300382

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the New Mexico Department of Transportation (Department) and Valencia County (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L300382, and the Public Entity’s resolution attached as Exhibit C. See:

Pavement Rehabilitation/Improvements, Reconstruction, Full Construction, Drainage Improvements, Blading & Shaping, Traffic Signal Improvements, Parking Lot Improvements, Miscellaneous, Bridge Replacement, Design, Right of Way Acquisition, Roadway Lighting

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **One Hundred Eighty Five Thousand Four Hundred Twenty Seven Dollars and No Cents (\$185,427)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
FY 2026 Local Government Road Fund	\$139,070	\$46,357	\$185,427
For the purpose stated above in Section 1.			
Total Project Cost			\$185,427

Contract No. D20717
 Vendor No. 0000054407
 Control No. HW2L300384

**LOCAL GOVERNMENT ROAD FUND
 COOPERATIVE AGREEMENT**

This Agreement is between the New Mexico Department of Transportation (Department) and Valencia County (Public Entity), collectively referred as the “parties.” This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2, and State Transportation Commission Policy No. 44, and

Pursuant to the Public Entity’s resolution that assumes ownership, liability, and maintenance responsibility for the project scope, or related amenities, and required funding to support the Project identified herein, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the Project, as described in Control No. L300384, and the Public Entity’s resolution attached as **Exhibit C**. See:

Pavement Rehabilitation/Improvements, Reconstruction, Full Construction, Drainage Improvements, Blading & Shaping, Traffic Signal Improvements, Parking Lot Improvements, Miscellaneous, Bridge Replacement, Design, Right of Way Acquisition, Roadway Lighting

The Project is a joint and coordinated effort for which the parties each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

a. The estimated total cost for the Project is **Two Hundred Eighty Seven Thousand Three Hundred Thirty Three Dollars and No Cents (\$287,333)** to be funded in proportional share by the parties as follows:

Project Funding	Department Share	Public Entity Share	Total Project Cost
Funding Source 1	75%	25%	
FY 2026 Local Government Road Fund	\$215,500	\$71,833	\$287,333
For the purpose stated above in Section 1.			
Total Project Cost			\$287,333

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

DocuSigned by:
By: Mallery Manzanares Date: 08/01/25
83E307B82CB1449
Cabinet Secretary or Designee

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

DocuSigned by:
By: Sunderjeet Kaur Date: 07/30/25
CBDDF718FE734A2
Assistant General Counsel

Valencia County
By: [Signature] Date: 07-23-2025
Title: Clerk

Attest: [Signature]
Valencia County Clerk or Designee





BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	2026-
GLPKT #	GLPKT
Date Entered:	2/5/26
Entered By:	M.H. Green

Date: 1/28/2026

Department: GRANTS

Department Head: Jeremias Silva

Signature: *[Signature]*

County Manager: *[Signature]*

LGBMS FUND: 20600 - Emergency Medical Svcs
22200 - County Fire GR

Approval: *[Signature]*
Finance Director: *[Signature]*

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
502-100-37232	20600-0001-47090	GRANT RECEIPTS	\$ 495,507.23	\$ (98,765.15)	\$ 396,742.08
502-100-39000	22200-0001-61100	TRANSFERS IN	\$ 85,000.00	\$ -	\$ 85,000.00
502-100-51100	22200-0001-61200	TRANSFER OUT	\$ -	\$ 32,922.72	\$ 32,922.72
		EXPENSES:			
502-526-45030	20600-3003-55030	Professional Services (DR-5430-0013-NM)	\$ 10,000.00	\$ (10,000.00)	\$ -
502-526-48060	20600-3003-58010	Buildings and Grounds (DR-5430-0013-NM)	\$ 237,866.35	\$ (101,236.33)	\$ 136,630.02
502-526-48025	20600-3003-58020	Equipment (DR-5430-0013-NM)	\$ 20,454.54	\$ (20,454.54)	\$ -
423-100-39000	22200-0001-61100	TRANSFERS IN	\$ 140,000.00	\$ 32,922.72	\$ 172,922.72
423-537-48030	22200-0002-53030	VEHICLE PURCHASE	\$ 310,280.00	\$ 32,922.72	\$ 343,202.72
		TOTAL:		-65842.44	

Purpose of Budget Adjustment:

To Revise Sub-Grant Agreement to DR-5430-0013-NM. An amendment to the approved budget was made (Jan 2026), reducing the awarded amount from \$268,320.89 to \$136,630.02. Revised Federal share totals \$102,472.52 and the initial match amount of \$67,080.22 was reduced to \$34,157.50. The savings from the Match (\$32,922.72) will be transferred back to fund 423 into the Vehicle Purchase line item so a vehicle can be purchased to tow the emergency generator. No purchases made on grant as of Jan 2026. Funding reverts 1/25/2027.

	Fed Share	VC Share	Total
Original - DR-5430-0013-NM=	\$	\$	\$
Revised - DR-5430-0013-NM=	\$	\$	\$
Difference=	\$	\$	\$

	Original Budget	Account Discription	Amount	Date Budgeted
Revenue	502-100-37232	Grant Receipts	\$ 201,240.67	9/6/2024
Revenue	502-100-3900	TRN IN	\$ 67,080.22	5/6/2024
Expense	502-526-45030	Professional Services (HMGP)	\$ 10,000.00	9/6/2024
Expense	502-526-48025	Equipment (HMGP)	\$ 237,866.35	9/6/2024
Expense	502-526-48060	Buildings & Structures (HMGP)	\$ 20,454.54	9/6/2025



State of New Mexico
**DEPARTMENT OF HOMELAND SECURITY &
 EMERGENCY MANAGEMENT**
 P.O. Box 27111
 Santa Fe, NM 87502
SUB-RECIPIENT GRANT AGREEMENT
HAZARD MITIGATION ASSISTANCE GRANTS
 CFDA 97.039 Hazard Mitigation Grant Program Post-Fire

1. SUB-GRANT NO.		2. SUB-RECIPIENT NAME		3. PROJECT NAME	
DR-5430-0013-NM		Valencia County		Valencia County – Fire Department Generators – Budget Amendment	
4. STATE DFA VENDOR NUMBER		5. EIN NUMBER	6. SAM UEI NUMBER		7. CAGE CODE
0000054407		85-600026	MJNRU6LKM238		37TM6
8. SUB-RECIPIENT PHYSICAL ADDRESS			9. SUB-RECIPIENT REMIT ADDRESS		
444 Luna Ave SE Los Lunas, New Mexico 87031			PO Box 1119 Los Lunas, New Mexico 87031		
10. DHSEM CONTACT NAME:		11. CONTACT DESK PHONE:		Yolanda Buckles (505) 639-6597 Natalie West (225) 313-1774	
Subgrant Analyst: Natalie West Mitigation Specialist: Yolanda Buckles		CONTACT EMAIL ADDRESS:		DHSEM.mitigation@dhsem.nm.gov cc: natalie.west@dhsem.nm.gov yolanda.buckles@dhsem.nm.gov	
12a. PERFORMANCE PERIOD START DATE		03/22/2024	12b. PERFORMANCE PERIOD END DATE		1/25/2027
13. TOTAL AWARD AMOUNT:		\$136,630.02			
13a. FEDERAL SHARE		13b. LOCAL SHARE		13c. STATE SHARE	
\$102,472.52		\$34,157.50		\$0.00	
14a. NAME OF PROJECT AWARD			14b. FEDERAL SHARE		14c. NON-FEDERAL SHARE
1 Equipment			\$102,472.52		\$34,157.50
TOTAL AMOUNT OF PROJECT			\$102,472.52		\$34,157.50



State of New Mexico
Department of Homeland Security & Emergency Management
 P.O. Box 27111
 Santa Fe, NM 87502

The acceptance of a subgrant from the United States and the State of New Mexico creates a legal duty and obligation on the part of the sub-recipient to use the funds or property made available in accordance with the conditions of the grant as administered by and through the New Mexico Department of Homeland Security and Emergency Management. By signing this obligating award document, the sub-recipient certifies it has read, understood, and accepted these documents as binding.

SUB-RECIPIENT GRANT AGREEMENT
Signatures of Acceptance

SUB-GRANT NO:		DR-5430-0013-NM	
JURISDICTION GRANT PROGRAM MANAGER PRINTED NAME: SARAH K GILLEN			
OFFICIAL SIGNATURE: <i>[Signature]</i>		DATE:	
CONTACT NUMBER: 505 264 6240	E-MAIL ADDRESS: Sarah.gillen@valencianm.gov		
JURISDICTION CHIEF FINANCIAL OFFICER PRINTED NAME: Michelle Hueston Green			
OFFICIAL SIGNATURE: <i>[Signature]</i>		DATE:	
CONTACT NUMBER: 505 720-4561	E-MAIL ADDRESS: michelle.hueston@valencianm.gov		
JURISDICTION SIGNATORY OFFICIAL PRINTED NAME: JONATHAN ARAGON - COUNTY MANAGER			
OFFICIAL SIGNATURE: <i>[Signature]</i>		DATE: 12/17/25	
CONTACT NUMBER:	E-MAIL ADDRESS:		
NMDHSEM MITIGATION PROGRAM BUREAU CHIEF PRINTED NAME: Jeremy Klass			
NMDHSEM MITIGATION PROGRAM BUREAU CHIEF OFFICIAL SIGNATURE / DATE:		DocuSigned by: Jeremy Klass 1/8/2026	
NMDHSEM GRANTS MANAGEMENT BUREAU CHIEF PRINTED NAME: Valli Wasp			
NMDHSEM GRANTS MANAGEMENT BUREAU CHIEF OFFICIAL SIGNATURE / DATE:		Signed by: Valli Wasp 1/9/2026	
NMDHSEM DEPUTY CABINET SECRETARY OFFICIAL PRINTED NAME: Regina Chacon			
NMDHSEM DEPUTY CABINET SECRETARY OFFICIAL SIGNATURE / DATE:		DocuSigned by: Regina Chacon 1/12/2026	

Print one original agreement, sign and email to: DHSEM.MITIGATION@DHSEM.nm.gov



State of New Mexico
**DEPARTMENT OF HOMELAND SECURITY &
 EMERGENCY MANAGEMENT**
 P.O. Box 27111
 Santa Fe, NM 87502
SUB-RECIPIENT GRANT AGREEMENT
HAZARD MITIGATION ASSISTANCE GRANTS
 CFDA 97.039 Hazard Mitigation Grant Program Post-Fire

1. SUB-GRANT NO.		2. SUB-RECIPIENT NAME		3. PROJECT NAME	
DR-5430-0013-NM		Valencia County		Valencia County Fire Department Generators	
4. STATE DFA VENDOR NUMBER		5. EIN NUMBER	6. SAM UEI NUMBER		7. CAGE CODE
0000054407		85-600026	MJNRU6LKM238		J7TM6
8. SUB-RECIPIENT PHYSICAL ADDRESS			9. SUB-RECIPIENT REMIT ADDRESS		
444 Luna Ave SF Los Lunas, New Mexico 87031			PO Box 1119 Los Lunas, New Mexico 87031		
10. DHSEM CONTACT NAME:		11. CONTACT DESK PHONE:		(225) 313-1774	
Natalie West					
CONTACT EMAIL ADDRESS:				DHSEM.mitigation@dhsem.nm.gov cc: natalie.west@dhsem.nm.gov	
12a. PERFORMANCE PERIOD START DATE		03/22/2024	12b. PERFORMANCE PERIOD END DATE		1/25/2027
13. TOTAL AWARD AMOUNT:		\$268,320.89			
13a. FEDERAL SHARE		13b. LOCAL SHARE		13c. STATE SHARE	
\$201,240.67		\$67,080.22		\$0.00	
14a. NAME OF PROJECT AWARD			14b. FEDERAL SHARE	14c. NON-FEDERAL SHARE	
1	Architectural and Engineering Fees		\$7,500	\$2,500	
2	Construction		\$15,340.91	\$5,113.63	
3	Equipment		\$178,399.76	\$59,466.59	
4			\$	\$	
5			\$	\$	
6			\$	\$	
TOTAL AMOUNT OF PROJECT			\$201,240.67	\$67,080.22	



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	2026-
GLPKT #	ALPKT
Date Entered:	2/5/24
Entered By:	MAGALLAN

Date:

1/13/2026

Department:

SHERIFF'S DEPARTMENT

Department Head:

JEFF NOAH

Signature: *[Signature]*

Approval:

Finance Director

County Manager

Michelle Houston-Jones

Jonathan Aragon

LGBMS FUND: 21222 - LAW OF FY25 RECRUITMENT- LER (YEAR 3)

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
650-100-37272	21222-0001-471210	LAW OF FY25 Recruitment- LER (Year 3)	\$ 75,000.00	\$ 18,750.00	\$ 93,750.00
650-100-51100	21222-0001-617200	TRANSFERS OUT	\$ -	\$ 75,000.00	\$ 75,000.00
		EXPENSES:			
650-508-41040	21222-3001-51061	SALARIES - Recruitment Stipend	\$ 73,928.04	\$ 18,462.65	\$ 92,390.69
650-508-42020	21222-3001-42020	FICA - MEDICARE (LERR STIPEND)	\$ 1,071.96	\$ 287.35	\$ 1,359.31
		TOTAL:		75,000.00	

Purpose of Budget Adjustment:

To adjust budget to match new FY26 grant amount



Valencia County, NM

Balance Sheet

Account Summary

As Of 01/12/2026

Account	Name	Balance	
Fund: 504 - LG ABATEMENT OPIOID FUND			
Assets			
<u>504-20014</u>	NP / LGIP OPIOID INVESTMENT FUND	1,363,629.18	
<u>504-10015</u>	NP / LG ABATEMENT OPIOID FUND	4,662,978.87	
	Total Assets:	<u>6,026,608.05</u>	<u>6,026,608.05</u>
Liability			
<u>504-20900</u>	ACCOUNTS PAYABLE	199.37	
	Total Liability:	<u>199.37</u>	
Equity			
<u>504-29300</u>	FUND EQUITY	6,240,933.11	
	Total Beginning Equity:	<u>6,240,933.11</u>	
	Total Revenue	266,275.94	
	Total Expense	<u>480,800.37</u>	
	Revenues Over/Under Expenses	<u>-214,524.43</u>	
	Total Equity and Current Surplus (Deficit):	<u>6,026,408.68</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>6,026,608.05</u>

Edit	Account	Type	Status	Account Name	Original Budget	Budget Adjustments	Current Budget	Activity	Encumbrances	Reserves	Budget Remaining	Percent Remaining
	504-101-46012	Expense	Active	SUPPLIES-FURN/EQUIP/FIXT (NON CAP)	\$ -	\$ -	\$ -	\$ 14,399.60	\$ -	\$ -	\$ (14,399.60)	0.00
	504-101-46010	Expense	Active	SUPPLIES - SAFETY	\$ 625,000.00	\$ -	\$ 625,000.00	\$ 9,343.46	\$ 14,113.26	\$ -	\$ 601,543.28	96.25
	504-101-46010	Expense	Active	Supplies - Other	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 448.66	\$ -	\$ -	\$ 24,551.34	98.21
	504-101-47990	Expense	Active	PRINTING & PUBLISHING	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,208.63	\$ 3,791.37	\$ -	\$ -	0.00
	504-101-47990	Expense	Active	OTHER OPERATING EXPENSES	\$ 10,000.00	\$ 1,250,000.00	\$ 1,260,000.00	\$ 110,821.06	\$ 228,885.99	\$ 113,160.00	\$ 809,132.95	64.22
	504-101-5300	Expense	Active	CONTRACTUAL SERVICES	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ 344,578.96	\$ 531,906.18	\$ -	\$ 623,514.86	41.57
					2,165,000.00	1,250,000.00	3,415,000.00	480,800.37	776,896.80	113,160.00	2,044,542.83	

Opioid Remediation Collaborative

Monday, December 8th, 2025

Meeting Minutes

1:00 p.m.

<https://us06web.zoom.us/j/81253895180?pwd=w48mbvu4ZUydU2HXQwCkKU9SDVndfc.1>

VIA ZOOM

Call to Order: 1:00 P.M. Special Meeting

Roll Call:

Present

Jonathan Aragon (Chair), Valencia County
Nancy Jo Gonzales, Village of Los Lunas
Nicole Duran, Guadalupe County
Tisha Green, Hidalgo County
Danny Monette, Socorro County
Charlene Webb, Grant County

Not Present

Amber Vaughn (Vice Chair), Sierra County
Commissioner Christine Lowery, Cibola County
Commissioner, Dr. Brown, Guadalupe County
Deborah Mahler, Catron County
Chris Brice, Luna County

Pledge of Allegiance

Introduction of Guests

I. Approval of Agenda

A. Approved with no discussion

II. Approval of Minutes

A. December 1st, 2025 - Approved with no discussion

III. Discussion (2 min)

- A. Consideration of Budget Adjustment of \$750,000 to County-Specific Requests**
 - i. Need additional funds in bucket to meet remaining FY26 County requests

IV. Action Items (2 minutes)

- A. Consideration of Budget Adjustment of \$750,000 to County-Specific Requests**
 - i. All approved with no discussion

Next proposed Scheduled Meeting will be a regular meeting on **(March 2nd, 2025)**, at 1:00 p.m. **via zoom**. Items for the agenda must be submitted to the Valencia County Administration Office no later than 5:00pm on Monday the week before the meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Valencia County Manager, at 444 Luna Avenue, Los Lunas, NM 87031, phone (505) 866-2014 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager if a summary or other type of accessible format is needed.



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Date:

1/14/2026

Department:

Fire Department

Department Head:

MATT PROPP

Signature:

Finance Director

County Manager

Resolution #	2026-
GLPKT #	GLPKT-
Date Entered:	1/14/26
Entered By:	Matt Propp

Approval:

Michelle Hueston-Green

Supervisor - Fire Services, Jan 13, 2026, 10:13 AM

Jonathan Araoz

LGBMS FUND: 29900 - OTHER SPECIAL REVENUE

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
418-100-37060	29900-2002-46060	REIMBURSEMENTS	\$ 450,000.00	\$106,000.00	\$ 556,000.00
		EXPENSES:			
418-573-41040	29900-2002-51050	Salaries-Temporary Positions		\$70,000.00	\$ 70,000.00
418-573-48025	29900-2002-58025	Equipment		\$7,000.00	\$ 7,000.00
418-573-43010	29900-2002-53999	Mileage and Per Diem		\$15,000.00	\$ 15,000.00
418-573-46010	29900-2002-56999	Supplies Other		\$7,000.00	\$ 7,000.00
418-573-46030	29900-2002-56040	Supplies Safety		\$7,000	\$ 7,000.00
		New Line Item needed for Hazard Pay		\$14,000.00	\$ 14,000.00
		TOTAL:			

Purpose of Budget Adjustment:

Have adequate funding in line items to support hiring of part time Wildland Fire Suppression personnel. Have adequate amount for needed expenses for upcoming wildland fire season.



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	2026-
GLPKT #	GLPKT
Date Entered:	2/5/26
Entered By:	M. Green

Date: 01/20/2026

Department: Sheriff's Office

Department Head: Undersheriff Noah

Signature: [Signature]
 29900 - Other Special Revenue

Approval: [Signature]
 Finance Director
 County Manager

LGBMS FUND: 11000 - GENERAL OPERATING FUND

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		EXPENSES:			
462-565-46020	29900-2002-56040	Supplies-Furn/Fixt/Equip (non-capital)	\$ 500,000.00	\$ (43,546.80)	\$ 456,453.20
462-565-45210	29900-2002-57140	Telephone	\$ 80,000.00	\$ 12,000.00	\$ 92,000.00
462-565-46010	29900-2002-51020	Supplies-Office	\$ 12,000.00	\$ 5,000.00	\$ 17,000.00
462-565-48030	29900-2002-58080	Vehicle Purchase	\$ 125,000.00	\$ 26,546.80	\$ 151,546.80
					\$ -
					\$ -
					\$ -
		TOTAL:		0.00	

Purpose of Budget Adjustment:

Re-align excess funding to purchase a vehicle.

**NEW MEXICO CAPITAL OUTLAY GRANT AGREEMENT
CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into by and between the State of New Mexico, Department of Finance & Administration, 407 Galisteo Street, Santa Fe, NM 87501, ("**Department**") and the Valencia County, ("**Grantee**") (individually "**Party**" and collectively "**Parties**"). This Agreement shall be effective as of the date the Department executes it ("**Effective Date**").

WITNESSETH

WHEREAS, in the Laws of 2025, Chapter 160, Section 5, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of funds from this appropriation, in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

AGREEMENT

I. PROJECT DESCRIPTION, GRANT AMOUNT, AND REVERSION

- A. **25-ZJ5047-21 ("Project")** 6/30/2026 ("**Reversion Date**"). Laws of 2025, Chapter 160, Section 5, Seventy Seven Thousand Five Hundred Forty Two Dollars and Zero Cents, \$77,542.00, for regional recreation centers and quality of life grants; to purchase and furnish/equip the Las Maravillas Community Park playground in Valencia County..
- B. Grantee's total reimbursements shall not exceed \$77,542.00 Seventy Seven Thousand Five Hundred Forty Two Dollars and Zero Cents, ("**Appropriation Amount**") minus the allocation for Art in Public Places ("**AIPP amount**"), if applicable, \$0.00 Zero Dollars and No Cents, which equals \$77,542.00 Seventy Seven Thousand Five Hundred Forty Two Dollars and Zero Cents ("**Adjusted Appropriation Amount**").
- C. In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I, the language of the laws cited herein shall control.

The information contained in Article I is referred to collectively as the "**Project Description**."

II. DISBURSEMENT LIMITATION

- A. Upon the Effective Date, the Grantee shall submit to the Department a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone (collectively, "**Project Budget**"). The Department shall review and approve the Project Budget by approving a Notice of

**NEW MEXICO CAPITAL OUTLAY GRANT AGREEMENT
CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into by and between the State of New Mexico, AGING AND LONG-TERM SERVICES DEPARTMENT, 2550 Cerrillos Road, Santa Fe, NM 87505, ("**Department**") and Valencia County, ("**Grantee**") (individually "**Party**" and collectively "**Parties**"). This Agreement shall be effective as of the date the Department executes it ("**Effective Date**").

WITNESSETH

WHEREAS, in the Laws of 2024, Chapter 64, Section 10, Subsection A, Paragraph 98, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of funds from this appropriation, in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

AGREEMENT

I. PROJECT DESCRIPTION, GRANT AMOUNT, AND REVERSION

A. A24-15397 ("**Project**") June 30, 2028 ("**Reversion Date**"). Laws of 2024, Chapter 64, Section 10, Subsection A, Paragraph 98, one hundred six thousand dollars \$106,000, for renovations to the Del Rio senior center in Rio Communities in Valencia county.

B. Grantee's total reimbursements shall not exceed one hundred six thousand dollars \$106,000 ("**Appropriation Amount**") minus the allocation for Art in Public Places ("**AIPP amount**"), if applicable, one thousand sixty dollars, \$1,060 which equals one hundred four thousand nine hundred forty dollars, \$104,940 ("**Adjusted Appropriation Amount**").

C. In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I, the language of the laws cited herein shall control.

The information contained in Article I is referred to collectively as the "**Project Description**."

II. DISBURSEMENT LIMITATION

A. Upon the Effective Date, the Grantee shall submit to the Department a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone (collectively, "**Project Budget**"). The Department shall review and approve the Project Budget by issuing a Notice of Department's Obligation ("**Notice of Obligation**"), in accordance with the Project Description, a sample of which is attached hereto as **Exhibit A** and incorporated herein by reference. After receipt of a Notice of Obligation, the Grantee may be reimbursed for allowable costs up to the Adjusted Appropriation Amount. This Agreement and any reimbursements up to the Adjusted Appropriation Amount are expressly conditioned upon the following:



New Mexico Aging & Long-Term Services Department

Michelle Lujan Grisham, Governor
Emily Kaltenbach, Cabinet Secretary
Antoinette Vigil, Deputy Cabinet Secretary
Angelina Flores-Montoya, Deputy Cabinet Secretary

October 21, 2025

Valencia County
Danny Monette
County Manager
P.O. Box 1119
Los Lunas, NM 87031

Re: HB 308 Appropriations

Grant #: I24-5397
Grant Amount: \$ 104,940
AIPP: \$ 1,060
Reversion Date: 06/30/2028

Dear Grantee

In the Laws of 2024, Chapter 64, Section 10, Paragraph 98, for renovation to the Del Rio senior center in Rio Communities in Valencia county. Grantee's must follow:

Executive Order 2013-006

Enacted in 2013 by the New Mexico Governor, such order establishes uniform funding criteria, grant management, and oversight requirements for grants appropriated through the state capital outlay process. The Executive Order provides that:

1. The grantee must have otherwise demonstrated to the satisfaction of the State agency making the grant that it has adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds [E.O. ¶ 2(A)(3)(a)].
2. In the event a state agency has identified deficiencies in the grantee's accounting methods and procedures that raise concerns about the grantee's ability to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds:
 - a. The state agency must determine that it can impose and has the resources to implement special grant conditions that will adequately address the deficiencies in the grantee's accounting methods and procedures [E.O. ¶ 2(A)(3)(b)]; or
 - b. The state agency must have determined that another appropriate entity is able and willing to act as a fiscal agent for the grant [E.O. ¶ 2(A)(3)(c)].

This project has been identified as "project ready" and no special grant conditions have been identified.

Please submit the Scope of Work (attached) for the above-referenced project by **November 21, 2025** for the Intergovernmental Grant Agreement can be initiated.

For questions, please contact us at capital.outlay@altsd.nm.gov or refer to our website at <https://aging.nm.gov/for-our-partners/capital-outlay> for additional information.

Sincerely,

Tasha Martinez

Tasha Martinez, Capital Outlay Bureau Chief

