



**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2026-09**

ESTABLISHING EMPLOYEE WORK HOURS & PAID HOLIDAYS FOR 2026

WHEREAS, the Valencia County Commission met upon notice of a Special Business Meeting duly published on January 7, 2026 at 5:00 P.M. in the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031; and,

WHEREAS, New Mexico Constitution Article XX Section 19 provides that “[8] eight hours shall constitute a day's work in all cases of employment by and on behalf of the state or any county or municipality thereof;” and,

WHEREAS, the Board declares that a paid holiday is up to eight (8) hours paid compensation for time off in recognition of each designated holiday;” and,

WHEREAS, Section 10. 1 of the Valencia County Personnel Policy provides that “[t]he Board shall approve holidays at their discretion during the last meeting of December or the first meeting in January of each year, for the calendar year;” and,

WHEREAS, The Board of County Commissioners will establish regular employee working hours and paid holidays as follows:

WORKING HOURS:

Monday through Friday - 8:00 A.M. - 5:00 P.M. - five (5) days a week, with two (15) minute breaks every (4) hours, and one (1) hour for lunch break (Days and times for offices that require staggered shifts, part-time, emergency or personnel employed through grants, including the County Road Department, Sheriff's Department, Detention, Animal Control & Fire/Emergency Services may vary according to need and as approved by the Elected Official/ Department Head and the County Manager).

HOLIDAYS:

The Commission designated the following County Holidays and amendments are to be made only by the Board of County Commissioners.

HOLIDAY	DAY / DATE OBSERVED
New Year's Day	Thursday, January 1, 2026
Martin Luther King Jr.'s Birthday	Monday, January 19, 2026
Presidents Day	Monday, February 16, 2026
Spring Holiday	Friday, April 3, 2026
Memorial Day	Monday, May 25, 2026
Independence Day (half-day)	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Columbus Day	Monday, October 12, 2026
Veteran's Day	Wednesday, November 11, 2026
Thanksgiving Day	Thursday, November 26, 2026
Day after Thanksgiving	Friday, November 27, 2026
Christmas Eve (half-day)	Thursday, December 24, 2026
Christmas Day	Friday, December 25, 2026
New Year's Eve (half-day)	Thursday, December 31, 2026
New Year's Day	Friday, January 1, 2027

NOW, THEREFORE, BE IT RESOLVED, that the Valencia County Commissioners approve the above working hours and paid holidays.

APPROVED, ADOPTED, AND PASSED on this 7th day of January, 2026.

BOARD OF COUNTY COMMISSIONERS



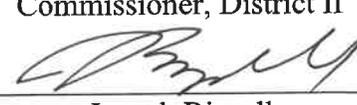
Gerard Saiz
Commissioner, District I



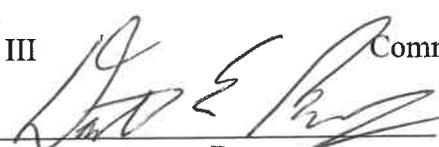
Troy Richardson
Commissioner, District II



Morris Sparkman
Commissioner, District III

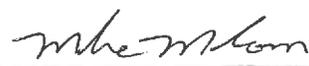


Joseph Bizzell
Commissioner, District IV

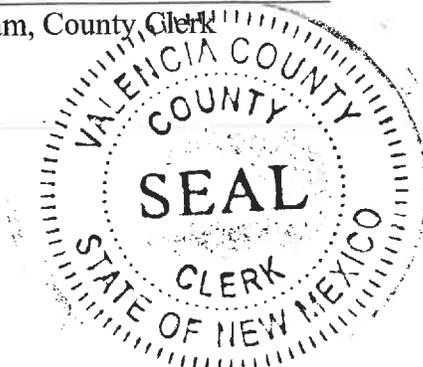


Dante Berry
Commissioner, District V

Attest:



Mike Milam, County Clerk



2026

Notes

BOCC Business Meeting

BOCC Public Hearing/Business Meeting

Pay Period Ends

Pay Day

Holiday

Meeting Relocated due to early voting

Additional Events / Meeting Dates

March

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9

February

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

May

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Additional Event / Meeting Dates:

- April 1: Easter Egg Hunt
- May 19: ICIP
- June 11: Canvass Meeting
- October 29: Fall Fest
- November 12: Canvass Meeting
- November 23: Tree Lighting
- December 17: Employee Christmas Party

December 29, 2025

Jhonathan Aragon
Valencia County Manager
444 Luna Avenue
Los Lunas, NM 87031

The NMSU Valencia County Cooperative Extension Service currently runs on the Valencia County Holiday Calendar year. For the 2026 year forward, the NMSU Valencia County Cooperative Extension Service is requesting to be switched to the NMSU University Administrative Calendar which recognizes the following dates:

- Martin Luther King, Jr. Holiday
- Spring Holiday
- Memorial Day
- Independence Day*
- Labor Day
- Thanksgiving (2 days)
- Winter Break (Christmas Eve Day through New Year's Day)

*If this holiday falls (only) on a Saturday, Friday is observed; if it falls on a Sunday, the following Monday is observed.

This request is to align our staff within our office with a consistent collaborative schedule. Our administrative assistant, specialists, and other NMSU staff are required to follow the University schedule which puts our personnel on different holiday leave. Our office would then be open President's Day, Columbus Day, and Veterans Day, but closed on the above days in exchange. Having our administrative assistant and NMSU staff on the same schedule would greatly benefit our office's business.

Thank you for your consideration,



Sierra Cain
Valencia County Program Director
Agriculture Agent
New Mexico State University Cooperative Extension Service
404 Courthouse RD
Los Lunas, NM 87031
(505)565-3002

The mission of the ACES Cooperative Extension Service is to provide the people of New Mexico with practical, research-based knowledge and programs to improve their quality of life.