



Resolution 2018-41

RESOLUTION ADOPTING VALENCIA COUNTY COMMUNITY DEVELOPMENT FEE SCHEDULE

WHEREAS, Valencia County Code of Ordinances at Section on 154.005 (B)(2) provides that the fees for the administration of the Zoning Code may be set by Resolution of the Board of County Commissioners; and,

WHEREAS, Valencia County Code of Ordinances at Section 150.04 regarding Building Permits provides that “[t]he Board of County Commissioners shall adopt, by separate resolution, permit fee schedules in accordance with NMSA § 60-13-45, as the same may amended from time to time;” and,

WHEREAS, Valencia County annually reviews all fees during the budget process to ensure accuracy; and

WHEREAS, periodic revisions to fees may be necessary; and

WHEREAS, Valencia County Community Development has fees already established; and

WHEREAS, Valencia County Community Development has determined that the fee schedule be amended to reflect the reasonable cost of providing services; and

WHEREAS, after public hearing have been held prior to the adoption of this resolution, regarding new and increased County fees, it is deemed by the Board of County Commissioners and the citizens thereof that the fee schedule be amended to include the new and increased fees which were addressed in the public hearing.

NOW, THEREFORE, BE IT RESOLVED by the Valencia County Board of Commissioners, that the following fee schedule, which reflect the new and amended fees and all other fees that have not been amended, be adopted for Valencia County, New Mexico:

PLANNING & ZONING OFFICE		
Application Type	Existing Fee	Proposed Fee
Zoning Applications		
Administrative Conditional Use/Variance	\$ 100.00	\$ 150.00
Appeal	\$ 150.00	\$ 150.00
Business License (New)	\$ 25.00	\$ 25.00
Business License (Renewal)	\$ 25.00	\$ 25.00
Co-location/Wireless Transmission Facility Permit	\$ 200.00	\$ 200.00
Conditional Use 2nd Dwelling	\$ 100.00	\$ 150.00
Conditional Use Home Occupation	\$ 100.00	\$ 150.00
Sign Permit	\$ 25.00 + \$1.00/square foot	\$ 100.00
Site Design Review (Commercial)	\$ 250.00	\$ 350.00
Site Design Review (Industrial)	\$ 500.00	\$ 750.00
Temporary Use Permit	\$ 100.00	\$ 150.00
Variance	\$ 100.00	\$ 150.00
Verification of Legal Non-Conformity	\$ -	\$ 50.00
Zone Change	\$ 250.00	\$ 350.00
Subdivision Applications		
Claim of Exemption	\$ 200.00	\$ 50.00 + \$ 200.00/new lot
Summary Lot Split	\$ 200.00/new lot	\$ 250.00/new lot
Summary Replat	\$ 200.00	\$ 250.00
Preliminary Subdivision Plat	\$ 1000.00 + \$10.00/new lot	\$ 1000.00 + \$50.00/new lot
Final Subdivision Plat	\$ 500.00 + \$10.00/new lot	\$ 500.00 + \$50.00/new lot
Final Subdivision Plat Extension	\$ -	\$ 500.00
CODE ENFORCEMENT OFFICE		
Building/Construction/Demolition Permit	\$ 25.00	\$ 50.00
Mobile Home Placement Certificate	\$ 75.00	\$ 100.00
Floodplain Certificate	\$ 35.00	\$ 100.00
Letter of Map Amendment (LOMA)	\$ -	\$ 100.00
RURAL ADDRESSOR'S OFFICE (September 1, 2017-December 31, 2017)		
Address Applications	\$ -	\$ -

APPROVED, ADOPTED, AND PASSED on this 6th day of June, 2018

BOARD OF COUNTY COMMISSIONERS

Jhonathan Aragon, Chair, District V

Charles D. Eaton, Vice-Chair, District IV

Helen Y. Cole, Commissioner, District I

David Carlberg, Commissioner, District II

David A. Hyder, Commissioner, District III

Attest:

Peggy Carbajal, County Clerk

**Valencia County Community Development Department
Existing and Proposed Fee Schedule**

Data Reporting Period: January 1, 2017–December 31, 2017

PLANNING & ZONING OFFICE

Application Type	# of Applications	Existing Fee	2017 Revenue	Proposed Fee	Projected Revenue
Zoning Applications					
Administrative Conditional Use/Variance	1	\$	100.00 \$	150.00 \$	150.00 \$
Appeal	1	\$	150.00 \$	150.00 \$	150.00 \$
Business License (New)	88	\$	25.00 \$	25.00 \$	2,200.00 \$
Business License (Renewal)	588	\$	25.00 \$	25.00 \$	14,700.00 \$
Co-location/Wireless Transmission Facility Permit	0	\$	200.00 \$	200.00 \$	-
Conditional Use 2nd Dwelling	5	\$	100.00 \$	150.00 \$	750.00 \$
Conditional Use Home Occupation	4	\$	100.00 \$	150.00 \$	600.00 \$
Sign Permit	17	\$	25.00 + \$1.00/square foot	100.00 \$	1,700.00 \$
Site Design Review (Commercial)	0	\$	250.00 \$	350.00 \$	-
Site Design Review (Industrial)	1	\$	500.00 \$	750.00 \$	750.00 \$
Temporary Use Permit	26	\$	100.00 \$	150.00 \$	3,900.00 \$
Variance	11	\$	100.00 \$	150.00 \$	1,650.00 \$
Verification of Legal Non-Conformity	2	\$	- \$	50.00 \$	100.00 \$
Zone Change	14	\$	250.00 \$	350.00 \$	4,900.00 \$
Subdivision Applications					
Claim of Exemption	16	\$	200.00 \$	50.00 + \$ 200.00/new lot	4,000.00 \$
Summary Lot Split	15	\$	200.00/new lot	250.00/new lot	9,975.00 \$
Summary Replat	10	\$	200.00 \$	250.00 \$	2,500.00 \$
Preliminary Subdivision Plat	0	\$	1000.00 + \$10.00/new lot	1000.00 + \$50.00/new lot	-
Final Subdivision Plat	0	\$	500.00 + \$10.00/new lot	500.00 + \$50.00/new lot	-
Final Subdivision Plat Extension	0	\$	- \$	500.00 \$	-
CODE ENFORCEMENT OFFICE					
Building/Construction/Demolition Permit	283	\$	25.00 \$	50.00 \$	14,150.00 \$
Mobile Home Placement Certificate	89	\$	75.00 \$	100.00 \$	8,900.00 \$
Floodplain Certificate	66	\$	35.00 \$	100.00 \$	6,600.00 \$
RURAL ADDRESSOR'S OFFICE (September 1, 2017-December 31, 2017)					
Address Applications	54				
DEPARTMENT TOTALS:	1291		\$ 57,647.25	TOTAL PROJECTED REVENUE: \$	77,675.00

* Projected revenue based on 2017 number of applications.