



**AGENDA**  
**VALENCIA COUNTY JUVENILE JUSTICE ADVISORY BOARD**  
**MAY 2023 MEETING**

**Monday, May 15, 2023**  
**12:00PM-12:45PM**

- A. Introduction & Roll Call – Quorum Confirmation – **Quorum met**  
Christine Arrellin (**proxy for Heather**)  
**JJAB members:** Patricia Gregor, Victoria Flores, Judge Smith, Camille Griego, Kaylee Jojola and Randy Gutierrez.
- General members:** Jeremias Silva (**Grants Director**) and Jenna Rael (**H2 Academic Solutions**)
- a. Community Member Introduction – If Applicable
- B. Acceptance of Agenda  
Christine...motion to Accept.  
Patricia...motion to accept.  
Victoria seconds the motion. All is favor, all I's...zero no's. Motion accepted.
- C. Approval of Meeting Minutes – April 11<sup>th</sup>, 2023 JJAB Meeting  
Christine...motion to Accept.  
Patricia...motion to Accept.  
Judge Smith seconds the motion. All in favor, all I's...zero no's. Motion accepted.
- D. BAR Discussion & Vote  
Christine: Jenna will be filling in for Noelle and provide a summary of the fund transition. Jenna, can you please read the summary?  
Jenna: Yes, I can see...  
Victoria: Jenna, I cannot hear you.  
Christine: Her signal is in and out right now in Belen. Let's see if she comes back. Jenna is unable to have a good connection from the outage over the weekend. If she does jump back in, we will fill her in. The summary given by Noelle, Valencia County is proposing to reduce \$2970 from Pre-Circle, \$1650 from Circle, and \$3475 from Post Circle for a total of \$8095. This adjustment still leaves enough funding to

support 10 Pre-Circle and Circles for May and June and leaves about 16 Post Circles for May and June. We need more Post Circles to capture the youth who are currently in Restorative Justice. The total of \$8095 will move to Botvin with \$2980 (18 sessions) going to Botvin Los Lunas to facilitate Teen County youth training this summer and \$5115 (31 sessions) for Belen Botvin due to the increase in referrals from Belen Schools. Jenna did jump in again and is connecting, any questions can be directed to her. I apologize for the way the meeting is running with the connection.

Jeremias: Good afternoon, everybody, I just wanted to highlight with this budget adjustment #2 request this will put us in position to be able to expend the awarded money for FY 23 and still service the increase to BOTVIN and leave enough sessions in Restorative Justice to close out the year. Budget adjustment processed with you folks is no different than the first application. CYFD does need a motion of approval for this item. Is there are questions, was Jenna able to get back online?

Jenna: I am, I am sorry, our internet with the lines is going in and out this morning.

Jeremias: No problem. Thank you so much Jenna. To get you updated, we did read the summary and confirmed that the BAR will effectively put us into position to spend down what was awarded this year and leaving enough sessions for Restorative Justice through June 30<sup>th</sup>.

Jenna: That is exactly what we need. The 16 post circles do include the 10 pre-circles and circles for May and June for the cases currently opened.

Jeremias: Perfect, thank you so much for that summary on the BAR Jenna. Again, board members in order for this to be approved by CYFD, this has to be approved by the Valencia County Juvenile Justice Board. With that said, is there a motion to accept the BAR presented.

Judge Smith...motion to accept.

Victoria...seconds the motion.

Jeremias: I have a motion and a second, are there any discussions as presented?

Hearing none, the motion is approved. BAR #2 carries and submitted to CYFD for approval. I will turn it back to Christine to close out the agenda. Thank you everyone for attending.

#### E. Other Business – As time allow

Christine: Thank you Jeremias for filling in the gap of information. A few things that will be added to the June Agenda that need to be voted on. The first one, the consideration to extend continuum coordinator, Christine Arrellin, contract for FY 24 and the consideration to increase the continuum coordinator rate from \$22 to \$30 per hour. One item that does not need to be voted on is the review and discussion of the prepared Needs Assessment, Strategic Plan and drafted final report. Does anyone else have other business to include?

Jeremias: I just wanted to show for the record, the second item that Christine mentioned on the June meeting the consideration to increase the continuum coordinator pay. This is something that has been in the works since last February or March, CYFD reached out to fiscal agents to entertaining the requests that were discussed during the meetings with Richard Lindhall. There were various continuum sites fiscal agents that saw the pay was not sufficient and county felt it was appropriate that this request be submitted to CYFD but will also need to be presented to the board for approval as Christine mentioned at the June meeting. If you have any questions as far as the correspondence between the county and CYFD on this proposal, please feel to reach out via phone call or email. Happy to share the information. This has spawned from conversations with CYFD and how to get continuum sites involved and keep momentum going. We are very happy to see this

consideration by CYFD and look forward to discussing it further in June. Thank you, Christine.

Christine: Thank you Jeremias, again. If there is no other business/comments we will go ahead with a motion to adjourn.

F. Adjournment

Patricia...motion to adjourn.

Camille...seconds the motion. Meeting adjourned @ 12:18 pm.