

Applicant:

Thank you for applying for the position of Firefighter/EMT with Valencia County Emergency Services. Within this packet you will find two (2) forms- a **Medical Release**, which needs to be signed by your doctor and the other is a **Liability Release** that must be signed by you in front of a Notary Public and then notarized by him/her. Both of these forms need to be returned to Valencia County Emergency Services Administration office **no later than 4:00pm on OCTOBER 21st, 2009** in order to complete your application and, therefore, be eligible for the Agility Test

- **The Written Test (Phase I)** will be held at the Valencia County Emergency Services Administration Building, located at 444 Luna Ave, Los Lunas, NM. Only those who successfully complete the Written Test will be allowed to advance to the Agility Tests.
- **The Physical Agility Test (Phase II)** *We will schedule your date after passing the written test.* You are to meet at the Valencia County Emergency Services Administration Building, located at 444 Luna Ave, Los Lunas, NM. You will then be transported to the location for testing. You should wear workout type clothing-tee shirt, shorts, or sweats-depending on the weather. Only those applicants who successfully complete the Agility Tests will be allowed to schedule an Oral Interview.
- **The Oral Interview (Phase III)** will be scheduled with the applicant and held at the Valencia County Emergency Services Administration Building, located at 444 Luna Ave, Los Lunas, NM.

Please remember, successful completion of the Written Test and Agility Tests does not guarantee the applicant a position with the Valencia County Emergency Services. Successful completion of the testing procedures will place the applicant's name on the eligibility list for one (1) calendar year.

Thank your for your interest and good luck with testing. If you have further questions, call (505) 866-2040

Respectfully,

Charles D. Eaton
Valencia County Fire Chief

VALENCIA COUNTY EMERGENCY SERVICES
HIRING PROCEDURE

- Applicants will be required to successfully complete a written exam. The one hundred (100) question exam will cover general knowledge of Emergency Medicine & Firefighting. Applicants must score a minimum of 70 points in order to continue on.
- Applicants will be required to successfully complete a written sample patient chart in the DCHARTE format. This is to test your ability to chart a patient record.
- The Physical Agility Test is made up of two-parts. Part I must be successfully completed in order to proceed to Part II. Applicants must complete **Part I** within 45 minutes in order to proceed to Part II. **Part II** must pass all stations in order to continue the testing process. The physical agility test is based on a pass or fail.
- The oral interview has a possible score of 100 points. Applicants must score a minimum of 70 points to be placed on the eligibility list.
- Candidates must score a minimum of 140 combined points from the written and oral interview. Applicants must also pass the physical fitness tests to be eligible for hire.

The following additional points will be added to a candidate’s total score, (if applicable) for those applicants who have successfully completed the above testing and provided said information on the application.

Current Valencia County Volunteer	20 Points
Points for EMS, Fire Certification	
EMT-Intermediate or Paramedic	15 Points
Pump Operations Certifications	10 Points
Firefighter II Certification	15 Points
Points for College Credits:	
Four year Fire or EMS Degree	25 Points
Four year College Degree	15 Points
Associates Fire or EMS	15 Points
Certificate of Completion in Fire Science	5 Points

An eligibility list will be established from the candidates with the highest number of points.

A candidate who is presented with a conditional offer of employment must pass an employment physical, and a drug screening from a physician selected by Valencia County. The findings and recommendations of this physical shall be final in regard to meeting the medical requirements necessary for employment as a Firefighter/EMT.

Candidates will also have a background and driving record check done to assure they are within compliance of Valencia County Personnel Policy.

Below are a few of the examples of criteria which may disqualify an applicant from further consideration:

- Not meeting the minimum qualifications as stated in the job description.
- Not completing or following the application instructions.
- Having a past felony conviction or currently charged with a felony offense.
- Having one of the following within the last three (3) years: a major moving violation, three minor violations, a DWI and/or DUI.
- Failing to arrive on time for scheduled appointments and/or uncooperative with the personnel involved with the hiring process.
- Making any false statements, falsely swearing to statements, or in any other manner falsifying testimony in an official matter,
- Unable to meet the minimum uncorrected binocular visual acuity of 20/100 and minimum corrected binocular visual acuity of 20/30. Successful long-term soft contact wearers will not be required to meet uncorrected visual acuity standards. (If a medical qualification question arises, the National Fire Protection Association Code 1582, “Medical Requirements for Firefighters”, will be the prevailing guide).

Please contact Brian Culp, EMS Chief, at (505) 866-2040 if you have any questions.

PHYSICAL FITNESS TEST

These tests are designed to evaluate and insure your ability to accomplish those tasks that are necessary for fire suppression. All events in this test will simulate or directly relate to tasks required to be accomplished by fire personnel on actual fire scenes.

PART I:

A timed walk of three (3) miles on a flat surface, you must complete the distance in a time of 45 minutes or less. You will have a 45 pound vest on during the walk. You can not run or jog. While performing this walk you must have one foot in contact with the ground at all times.

PART II:

You are required to be in protective clothing, (coat, helmet, gloves), with breathing apparatus at the start of their turn and must continue to wear it throughout the course. Valencia County will furnish all bunker equipment for testing purposes.

Section 1:

Ladder Climb:

1. Requirement: Climb a 75 foot aerial ladder placed at a 75 angle. Then descend down the ladder to the ground level.
2. Procedure: Proceed from the designated location at ground level to the base of the aerial ladder where a harness and safety line will be connected to you. Climb the ladder to the point that your hands touch the marked ladder rung then proceed down the ladder to the ground level. Failure to reach the designated height, stopping during the climb or descent will result in failure and disqualification from the entire testing process.
3. Job Relatedness: Firefighters are required to climb ladders during emergency operations to perform fire suppression and rescue duties. It is imperative that the firefighter does not have acrophobic tendencies (fear of heights).

Section 2:

Obstacle Course-The object of this obstacle is to determine if the candidate can perform skills that firefighters perform during fire suppression activities. The object is to complete the tasks with no assistance. You need to perform the sections with Safety first on your mind.

Station 1:

High-rise pack carry/ Tool Hoist:

1. Requirement and Procedure: Pickup the bundle of 1 ¾ inch hose from the marked area, carry the hose bundle up the ramp to the steps of the bleachers, climb the stairs to the marked step. You will then place the bundle down on the mark. You will then go to the top railing and hoist a 50-foot section of rolled 2 ½ inch hose, hand over hand from the ground level to the top of the railing. Once you touch the marked section of the rope you will lower the section of hose back down the ground level. After completion of this task you will pick up the bundled hose and proceed back down the stairs and return the bundle to the marked area.
2. Job Relatedness: Firefighters are required to carry hose up stairs or hoist equipment from the ground level to an upper level for fire suppression activities.

Station 2:

Ladder Carry:

1. Requirement: Remove a 14 foot ladder from the rack, carry it a distance of 20 feet and then return the ladder back to the rack.
2. Procedure: The candidate will approach a 14 foot ladder which is hanging on the engine mounted above the ground. The ladder must be removed from the rack, carried 20 feet, and then return it back in the original position on the same rack, as quickly as possible. The ladder must not be dropped or allowed to touch the ground. If the ladder touches the ground then the ladder will be replaced on the rack and the candidate will perform the task one more time.
3. Job Relatedness: A firefighter must have the ability to reach and maneuver these ladders at the scene of an emergency.

Station 3:

Hose Pull:

1. Requirement: Extend 150 feet of 1 ¾ inch charged hoseline.
2. Procedure: The candidate will approach a 150 feet of charged hoseline and nozzle. The candidate will place the nozzle on their shoulder, and then move forward until the entire 150 feet of hose is stretched out. This is to be completed as quickly as possible. Failure to advance the 150 feet will constitute disqualification.
3. Job relatedness: 1 ¾ inch hose with nozzle are carried on the engines and are usually the first attack line used in fire situations. A firefighter occupying the nozzle position is responsible for extending the line to the point of the fire attack. This event demonstrates both upper and lower body strength.

Station 4:

Rescue Carry /Drag

1. Requirement: Carry/drag a 160 pound rescue dummy 50 feet.
2. Procedure: Candidates must, while walking backwards and gripping with both arms, carry/drag the rescue dummy 50 feet to the finish line as quickly as possible without stopping. Failure to carry/drag the rescue dummy 50 feet will constitute disqualification from the entire testing process.
3. Job Relatedness: When performing a rescue in a fire situation, most adults are not carried from the building, but rather, the firefighter drags them. To remove the victim to a safe location, this task may be completed by one firefighter, and is not unusual to travel a distance of 80 to 120 feet or more.

Station 5:

Kaiser Machine:

1. Requirement: Using a sledgehammer the candidate will strike a target area until the beam has moved the required distance.
2. Procedure: Candidate will mount the force machine, pick up the sledgehammer and hit a beam until it has moved five (5) feet horizontally. If the candidate does not maintain control of the sledgehammer and releases it from one or both hands while swinging, it constitutes a failure. If the candidate steps inside the toe-box, one warning is given. The second infraction constitutes a failure.
3. Job Relatedness: This event is designed to simulate the critical tasks of using force to open a locked door or to breach a wall. This event challenges the candidate's aerobic capacity, upper body muscular strength and endurance, lower body muscular strength and endurance, balance, grip strength and endurance, and anaerobic endurance.

Any candidate who fails to complete an event within the guidelines set forth will be asked, by the monitor, to correct the mistake, or asked to completely redo that station. The monitor will ensure that the candidates' physical ability will allow for him/her to proceed. Failure to complete the entire course or to redo any event will result in disqualification.

NOTE:

Do not leave the physical agility test until you have been cleared to leave by the medical review personnel, and have been informed of your status in regards to the continuing in the testing process.

LIABILITY RELEASE

For good and valid consideration I, for myself, my heirs, executors, and administrators, waive and release the County of Valencia, and any and all of its participating agencies for all claims of damages, demands, actions whatsoever in any manner as result of my participation in the Valencia County Emergency Services Physical Agility Testing.

Signature

State of _____

County of _____

This instrument was acknowledged before me on
_____ day of _____, 20____

Signature of Notary Public

MEDICAL RELEASE

It is my medical opinion that _____ should be physically able to perform the Agility Test for the Valencia County Emergency Services, without causing any undue harm to him/her.

Physician's Signature

Office Address

Office Phone Number